

VIGO COUNTY COUNCIL

June 22, 2010

5:00 P.M.

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VIGO COUNTY COUNCIL
Agenda
Tuesday, June 22, 2010 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
 - a. May 18, 2010
4. Public comment
5. Communications from elected officials of the County
6. Communications from other officials or agencies
7. Reports from standing committees
8. Reports from select committees
9. Ordinances relating to appropriations
 - a. Budget Adjustment Committee
 - i. Additional Appropriation Ordinance 2010-21
 - ii. Additional Appropriation Ordinance 2010-22
 - iii. Additional Appropriation Ordinance 2010-23
 - iv. Additional Appropriation Ordinance 2010-24
 - v. Additional Appropriation Ordinance 2010-25
 - vi. Additional Appropriation Ordinance 2010-26
 - vii. Salary Ordinance 2010-09
 - viii. Resolution 2010-08
 - ix. Amendment to Ordinance No. 1-14-1, Et Al.
10. Honorary resolutions
11. Resolutions relating to fiscal policies of the Council
12. First reading by summary reference of proposed ordinances and resolutions
13. Appointments
14. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on June 22, 2010 to consider the following appropriations in excess of the budget of the current year.

ADULT PROTECTIVE SERVICES

Office Supplies	\$1,000
Contractual Services	\$4,800
Office Machines	\$4,200

EMA

Equipment Grant	\$5,000
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TOTAL COUNTY GENERAL FUND	\$15,000
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HOMELAND SECURITY

CCP Equipment	\$13,680
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TOTAL HOMELAND SECURITY	\$13,680
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RAINY DAY

Bond Payment	\$75,000
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TOTAL RAINY DAY FUND	\$75,000
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SUPPLEMENTAL ADULT PROBATION

Payroll	\$29,268
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FICA	\$2,250
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PERF	\$3,000
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Group Insurance	\$9,000
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Indigency Assistance Program	\$10,000
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TOTAL SUPP ADULT PROBATION FUND	\$53,518
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Taxpayers appearing at this meeting shall have the right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support appropriations made within fifteen (15) days of receipt of the certified copy of the action taken.

TIMOTHY M. SEPRODI
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday June 11, 2010
TRIBUNE-STAR

PUBLIC NOTICE

The Vigo County Council pursuant to I.C. 36-8-16-5 and I.C. 36-8-16-7 at a public hearing to be held on the 22nd day of June, 2010 at 5:00 o'clock p.m. will receive public comments regarding a request for an increase in the E-911 fee as prescribed in Vigo County Ordinance 1-14-1.

A complete text of the proposed ordinance can be viewed at the Vigo County Auditor's Office, Tim Seprodi, Vigo County Annex, 131 Oak Street, Terre Haute, Indiana 47807.

Timothy M. Seprodi
Vigo County Auditor

To Be Published: June 11, 2010 & June 18, 2010
Tribune Star

ADDITIONAL APPROPRIATION ORDINANCE 2010-21

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>ADULT PROTECTIVE SERVICES</u>		
421-00 Office Supplies	\$1,000	
433-30 Contractual Services	\$4,800	
446-00 Office Machines	\$4,200	
TOTAL COUNTY GENERAL FUND	\$10,000	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2010-22

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>EMA</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
445-00 Equipment Grant	\$5,000	
TOTAL COUNTY GENERAL FUND	\$5,000	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

ADDITIONAL APPROPRIATION ORDINANCE 2010-23

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Homeland Security Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>HOMELAND SECURITY</u>		
445-28 CCP Equipment	\$13,680	
TOTAL HOMELAND SECURITY FUND	\$13,680	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Budget Adjustment

ADDITIONAL APPROPRIATION ORDINANCE 2010-24

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Rainy Day Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>RAINY DAY</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
430-20 Bond Payment	\$75,000	
TOTAL RAINY DAY FUND	\$75,000	

Approved on this 22nd day of June 2010.

AYE

NAY

	Brad Anderson	
	Mark Bird	
	Bill Bryan	
	Tim P. Curley	
	Ed Ping	
	Darrick Scott	

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2010-25

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Supplemental Adult Probation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>SUPPLEMENTAL ADULT PROBATION</u>		
437-90 Indegincy Assistance Program	\$10,000	
TOTAL SUPPLEMENTAL ADULT PROBATION FUND	\$10,000	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2010-26

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Supplemental Adult Probation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>SUPPLEMENTAL ADULT PROBATION</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
400-10 Payroll	\$29,268	
415-21 FICA	\$2,250	
415-22 PERF	\$3,000	
415-23 Group Insurance	\$9,000	
TOTAL SUPPLEMENTAL ADULT PROBATION FUND	\$43,518	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Personnel

SALARY ORDINANCE 2010-09

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2010, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Supplemental Adult Probation Fund the following:

<u>SUPPLEMENTAL ADULT PROBATION</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
Probation Officer	\$29,268	

Approved on this 22nd day of June 2010.

AYE

NAY

_____	Brad Anderson	_____
_____	Mark Bird	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Ed Ping	_____
_____	Darrick Scott	_____

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

RESOLUTION 2010-08

SECTION 1. In accordance with the 2010 Salary Ordinance as adopted on November 24, 2009, a position as been reviewed by the Personnel Committee of the Vigo County Council. The Committee has found the position to be necessary and has recommended to grant the authority to fill the position to the appropriate elected official or department head. The positon is as follows:

Health

Vital Records Supervisor
(To be filled with an existing employee)

Vital Records Assistant Supervisor
(To be filled with an existing employee)

Approved on this 22nd day of June 2010.

AYE

NAY

Brad Anderson

Mark Bird

Bill Bryan

Tim P. Curley

Ed Ping

Darrick Scott

Kathy Miller, President

Attest:

Timothy M. Seprodi
Vigo County Auditor

Personnel

**AMENDMENT TO ORDINANCE NO. 1-14-1, ET AL.
EMERGENCY TELEPHONE SYSTEM AND FEE:**

Pursuant to I.C. 36-8-16-7 the E-911 advisory board has requested an increase in the monthly fee charged to telephone subscribers in Vigo County, Indiana to \$.75 per month per subscriber. The Vigo County Council finds that the fee was established in 1990 at \$.50 per telephone subscriber and further finds with the passage of twenty (20) years additional revenues are necessary for the continued effective operation of the E-911 System and hereby approves the increase to \$.75 per telephone subscriber.

This amendment is to become effective on the first day of the second month after the month during which the ordinance is adopted.

Dated this 22nd day of June 2010.

Brad Anderson

Mark Bird

Bill Bryan

Tim P. Curley

Kathy Miller

Ed Ping

Darrick C. Scott



TERRY R. MODESITT
PROSECUTING ATTORNEY
OF VIGO COUNTY
VIGO COUNTY COURT HOUSE
33 SOUTH THIRD STREET, RM. 45
TERRE HAUTE, IN 47807
PHONE (812) 462-3305
FAX (812) 238-1096



May 13, 2010

To: Vigo County Council

From: Terry Modesitt, Prosecutor
Robert Roberts, Chief Deputy Prosecutor

RE: Prosecutor's Office

It is respectfully requested that the following issues be discussed at the Council Meeting:

We are requesting the council approve an appropriation in the Adult Protective Services budget:

Adult Protective Services receives a grant every year from the State of Indiana; the grant period is from July 2009 to June 2010 in the amount of \$116,450. As of now, the total expenditures for July 2009 through April 2010 are \$92,141.06, leaving a balance of \$24,308.94 to use from May 2010 through June 2010. We request \$10,000 of this balance be placed into the following line items:

- \$4,200 into Office Machines (446-00)
- \$1,000 into Office Supplies (421-00)
- \$4,800 into Contractual Services (433-30).

Last year, any remaining balance from this grant was used to reimburse the county for APS benefits and we plan on doing the same this year with the remaining balance.

Respectfully submitted,

Terry R Modesitt
Prosecutor
Vigo County, Indiana

RECEIVED
MAY 14 2010
Terry R Modesitt
AUDITOR VIGO COUNTY

Memo

10-034

To: Vigo County Auditors Office

From: Dorene G. Hojnicky, DO *DOH*

CC: Kylissa Miller, J. D. Kesler

Date: 5/10/2010

Re: Council Call - June 2010

001-050

Please schedule Vigo County EMA to appear before the earliest possible Council Meeting for approval to spend grant funds for the purchase of new radio equipment. Request to have a budget line item established Equipment Grants for this purpose as well as future grants received.

EMA recently received a grant, in the amount of \$5,000, from the Oakley Foundation which will be used to purchase radios for the command vehicle.

If you have any questions, please contact me.

Thank you

RECEIVED
MAY 10 2010
Emily M. Hojnicky
AUDITOR VIGO COUNTY

the OAKLEY FOUNDATION

18 South Sixteenth Street Terre Haute, Indiana 47807-4102 Telephone 812-232-4437 Fax 812-232-1758

December 31, 2009

Vigo County Emergency Management Agency
Attn: Dorene G. Hojnicky, DO- Director
915 South Petercheff Street
Terre Haute, IN 47803

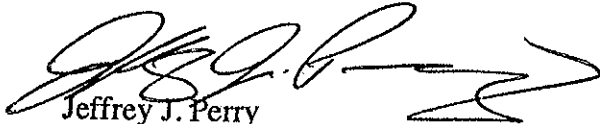
Dear Dr. Hojnicky:

I am pleased to inform you that the Board of Directors of the Oakley Foundation has elected to award a grant to the Rose-Hulman Institute of Technology in the amount of \$5,000.00, in support of your organization.

The Foundation's check is enclosed.

Please contact me if any questions.

Yours Truly,



Jeffrey J. Perry
Director
The Oakley Foundation

Vigo County FY 2008 CCP Grant Local Allocation

Submission Dates

Intent submitted	10/14/09
Proposal submitted	11/25/09

Funding Caps

	Requested	Allowable	Over Limit
Promotional Items	\$ 1,537	\$ 2,138	\$ -
Hiring staff or contractors	\$ -	\$ 3,563	\$ -
CERT Backpacks & MRC Bags		\$ 1,600	

Budget

Total requested	\$ 17,052
Maximum allowed	
CERT	\$ 4,500
MRC	\$ 2,750
Fire Corps	\$ 2,000
VIPS	\$ 2,000
USA on Watch	\$ 3,000
TOTAL max allowed	\$ 14,250
Requested over maximum	\$ 2,802
Total eligible request	\$ 14,250
Total of denied requests	\$ -

Proposal Scoring

Intent submitted on time (no=0, yes=25)	25
Proposal submitted on time (no=0, yes=25)	25
Correct AELs entered (no=0, yes=25)	0
All equipment allowable (no=0, yes=50)	50
Budget within maximum allowed (no=0, yes=30)	0
Promotional items within limit (no=0, yes=25)	25
Hiring staff or contractors within limit (no=0, yes=25)	25
TOTAL Proposal Score	150

Allocations

CERT	\$ 4,320
MRC	\$ 2,640
Fire Corps	\$ 1,920
VIPS	\$ 1,920
USA on Watch	\$ 2,880
TOTAL Allocation	\$ 13,680

Award Calculation

Proposal % of possible	73.2%
Proposal Rank	8
Fund at %	96.0%

Budget Proposal Guidance for Medical Reserve Corps (MRC) Grant

LHD Name: Vigo County Emergency Management Ag Grant Period: 11/01/09 - 06/30/10
 LHD Grant Contact Name: Dorene G. Hojnicky, DO
 Contact Phone #: 812-462-3217 Contact email address: dorene.hojnicky@vigocounty.in.gov

Grantees are required to submit a budget proposal to the ISDH detailing how the grantee intends to use the funding provided through the grant agreement. The purpose of the budget proposal is to prevent unallowable purchases from occurring. The Supplies, Equipment and Contractual categories for the initial budget request do not have to include itemization. However, in order to avoid possible denial of line items, **the grantee must provide itemization (excluding general office supplies) and justification before ordering occurs:** This will help limit the risk that the grantee may take in ordering services, materials and equipment that might later be determined to be unallowable under the grant. **Final approval of all purchases occurs only when the grantee submits the item for reimbursement within the ACIS System.** Budget justifications should include brief justifications describing how the proposed purchases will support enhanced planning, training, exercise, communications, and operational costs for Medical Reserve Corps development and sustainment activities. During the grant period, the grantee may request budget modifications monthly by submitting a revised version of this template

*****FINAL Budget Revisions for the Fiscal Year shall be submitted on or before June 15, 2010.*****

Salary and Fringe

none

This Category includes county/city full time or part time equivalent staff. Temporary contract personnel should be included in the Contract category below. Costs in this category may include allocation of employee salary, health insurance, life insurance, and/or FICA for time worked on grant specific services and activities. Please list positions and estimated % of work for the whole grant period and estimated applicable cost.

Position Title	Name of Person	Estimated % of effort during grant period	Estimated Chargeable Salary & Fringe Amount
None			

Services Other than Personnel

\$102.50

This category typically includes expenditure for operational expenses or services that do not require a formal contract such as cellular phone service, postage and freight charges, printing services, and short term space or equipment rentals.

***Please note that these costs must be specific to grant, or allocated based on Percentage of support to MRC activities.**

Service Description	Cost
Shipping Charges	\$102.50

In-State Travel

none

Funds may not be used to pay for general Out-of-State conference travel. All travel costs will be reimbursed in accordance with the Indiana Department of Administration travel policy (<http://www.in.gov/idoa/2459.htm>) unless the Grantee's travel rules are more stringent or reimbursement rates are lower.

LHD Name: Vigo County Emergency Management AgGrant Period: 11/01/09 - 06/30/10**Supplies**\$2,812.50

This category includes those products and materials that are typically consumed or used within a relatively short period of time. Items purchased under this classification should not include items affixed to a piece of Equipment that would increase the monetary value of the Equipment.

i.e., POD Supplies, Safety Supplies, Office Supplies, Computer Supplies, or other Mass Prophylaxis Clinic supplies

Item Description	Cost
SMART Triage Tags (10tags/pkg)	\$279.00
Field Operating Guides	\$328.50
MRC Window Films	\$100.00
FORMS Books	\$170.00
Fanny Packs	\$712.50
Reflective Vests	\$725.00
Caps	\$497.50

Equipment\$2,085.00

This category includes any material purchase, except small tools, with a monetary value of greater than \$500 which have an extended period of service expectancy (typically greater than 12 months). For the initial budget submission, please provide item description and brief justification per item describing how the equipment will be used to support MRC development and sustainment activities.

Item	Justification	Est. Cost
LCD Projector	Provide classes and presentations	\$950.00
Portable Projector Screen	Provide classes and presentations	\$350.00
Smart Triage Command Kit	Provide Triage training and MCI supplies	\$785.00

Contractual costsnone

Includes all payments made for services rendered under a contract agreement or temporary staffing agreement including labor, materials, travel or other costs paid to a 3rd party to complete services on behalf of the LHD including professional and consulting services. Contracts must be listed separately and should include vendor name, description of work, period of service, and method for determining completion of services. Please include additional pages if necessary. Examples of costs may include an agreement with a person/company to enhance public health response operational plan, or conduct a POD site security assessment, etc.

Vendor Name: none

Service Description: _____

Completion Criteria: _____

Service Dates: _____

Contract Amount: _____

Vendor Name: _____

Service Description: _____

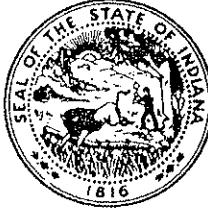
Completion Criteria: _____

Service Dates: _____

Contract Amount: _____

TOTAL Budget Request\$5,000.00

MICHAEL J. LEWIS
JUDGE
VIGO SUPERIOR COURT
DIVISION 6



COURTHOUSE
33 SOUTH THIRD STREET
TERRE HAUTE, IN 47807
Telephone: (812) 462-3418
Fax: (812) 235-3296

May 12, 2010

Vigo County Council Members
127 Oak Street
Terre Haute, IN 47807

Dear Council Members:

The purpose of this letter is to explain our request for additional appropriations from the Supplemental Adult Probation User Fees Fund #313. Each of the current Adult Probation Officers carry a caseload of 200 or more. We are requesting an additional Probation Officer with a salary of \$29,268 plus benefits, totaling \$43,518. This position would be funded from Supplemental Adult Probation User Fees and would not require any funding from the county general. This additional position would help alleviate part of the caseload from the current Adult Probation Officers. Due to the continuing issues of jail overcrowding, more and more defendants are being put on probation.

We are also requesting an additional line item appropriation of \$10,000 for the Adult Indigency Assistance Program. This would allow more inmates who have been approved for work release or home detention to begin this program. This program would provide financial assistance to inmates who are in need of funds to begin the Community Corrections Work Release Program or Home Detention. The defendants would be required to repay the program fees upon employment.

Both the additional Probation Officer, as well as the Adult Indigency Assistance Program would greatly assist the county with alleviating some of the jail overcrowding problems. As you may know, it cost the county \$35 per day per inmate. This program would give the Judges more opportunities to assign defendants to Community Corrections with assistance through Adult Probation. Instead of sending defendants to jail, more inmates would either be sent to work release, home detention or pre-trial supervision through Adult Probation.

We understand the tough financial situation in the county, and these requests would help alleviate some of the expenses the county suffers of housing so many inmates.

Sincerely,

Michael J. Lewis, Chief Judge

Michael H. Eldred, Div. 1

Phillip I. Adler, Div. 2

David R. Bolk, Div. 3

Christopher A. Newton, Div. 4

Michael Rader, Div. 5

MICHAEL J. LEWIS
JUDGE
VIGO SUPERIOR COURT
DIVISION 6



COURTHOUSE
33 SOUTH THIRD STREET
TERRE HAUTE, IN 47807
Telephone: (812) 462-3418
Fax: (812) 235-3296

May 12, 2010

Mr. Tim Seprodi, Auditor
127 Oak Street
Terre Haute, IN 47807

Dear Mr. Seprodi:

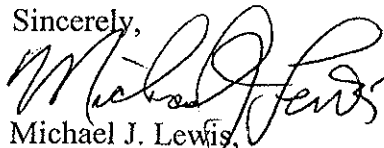
Please add the Courts to the June Council Agenda. We would like to request new appropriations for Fund #313 Supplemental Adult Probation User Fees. This will be funded from monies collected by Adult Probation for user fees, no funds from the County General Fund are being requested.

Adult Probation Officer	40010	\$29,268
Insurance	41523	\$ 9,000
PERF	41522	\$ 3,000
FICA	41521	\$ 2,250
Probationary Indigency Assistance Program		\$10,000

Please see the attached information supporting our request. If you have any questions

I would be happy to discuss this with you, please call 462-3418.

Sincerely,


Michael J. Lewis,
Chief Judge

313-313
RECEIVED
MAY 13 2010
J. M. Seprodi
AUDITOR VIGO COUNTY



Vigo County Health Department
Enrico I. Garcia, M.D. – Health Commissioner

Administration
County Annex Building
147 Oak Street Terre Haute, Indiana 47807-2986
(812) 462-3428 • Fax (812) 234-1010

TO: VIGO COUNTY COUNCIL AND AUDITOR
FROM: VIGO COUNTY HEALTH DEPARTMENT
RE: RETIRING VITAL RECORDS SUPERVISOR POSITION

- **REQUEST TO REPLACE** THE VITAL RECORDS SUPERVISOR POSITION DUE TO THE SUPERVISOR RETIRING AFTER 29 YEARS WITH AN IN-HOUSE EMPLOYEE. THE EMPLOYEE RETIRES JUNE 30, 2010 AND IS CURRENTLY BUDGETED IN 2010 AS A 8-14; \$31,522
- **REQUEST TO PROMOTE AS VITAL RECORDS SUPERVISOR** THE IN-HOUSE EMPLOYEE WHO HAS BEEN TRAINED TO REPLACE THIS POSITION AND IS CURRENTLY A 7-12; \$28,713. HER NEW GRADE /STEP AND SALARY WOULD BE A 8-12; \$30,118
- **REQUEST TO HIRE NEW VITAL RECORDS CLERICAL ASSISTANT** TO REPLACE THE PERSON PROMOTED AS VITAL RECORDS SUPERVISOR AS A 7-1; \$24,105

CURRENT VR SUPERVISOR SALARY 8-14:	\$31,522
CURRENT ASSISTANT VR SUPERVISOR SALARY 7-12:	\$28,713
	\$ 2,809

SALARY OF CURRENT ASSISTANT VR SUPERVISOR IF PROMOTED TO SUPERVISOR 8-12:	\$30,118
CURRENT ASSISTANT VR SUPERVISOR SALARY 7-12:	\$28,713
	\$ 1,405

\$2,809
\$1405
\$1404 SAVINGS

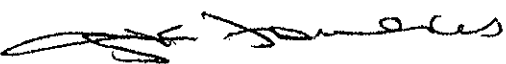
CURRENT ASSISTANT VR SUPERVISOR SALARY 7-12:	\$28,713
PROPOSED NEW HIRE VC CLERICAL ASSISTANT 7-1:	\$24,105
	\$ 4,608

\$1,404
\$4,608

\$6,012 TOTAL SAVINGS FROM 2010 BUDGET

- THE BMV is starting a program in January 2010 called "Secure ID" which allows Indiana to comply with recommendations from the 9/11 Commission Report. Their goal is to improve the BMV's ability to protect a person's identity from theft and fraud. Every person renewing, replacing or applying for a new driver's license or ID card will be required to present documentation proving his/her identity, Social Security number, lawful status and residency. One of the acceptable documents to establish identity and lawful status is an original birth certificate or a certified copy. Anticipated additional workload with the Secure ID Program.
- VITAL RECORDS staff is working past 4:00 on, even before the employee retired, because of the increased demand for birth and death records.

Thanks for the consideration,


Joni Kay Foulkes
Administrator



TIMOTHY M. SPIGNER
VIGO COUNTY AUDITOR

VIGO COUNTY HEALTH DEPARTMENT

Enrico I. Garcia, M.D.

Health Commissioner

May 5, 2010

Joni Foulkes
Vigo County Health Dept
147 Oak Street
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I will be retiring June 30, 2010.

I have enjoyed the time with everyone and hope all goes well for everyone. The people in my office are good workers and I know will do a great job.

Stella A. Schipper